

International Consortium for Harmonization of Clinical Laboratory Results
Harmonization Oversight Group / Council Meeting

DATE: 31 July 2017

TIME: 12:00-14:00 PDT

LOCATION: San Diego, CA, USA

HOG Members:

Dr. Greg Miller (Chair)

Mr. Joseph Passarelli

Dr. Steve Master

Dr. Amy Saenger

Dr. Tony Killeen

Dr. Ian Young

Dr. Eunice Lee (Vice-Chair)

Dr. Masato Maekawa

ICHCLR Council Members:

Dr. Gary Myers (chair)

Dr. Junghan Song

Dr. Hyosoon Park

Mr. Akira Seki

Dr. Katsuyuki Nakajima

Dr. Hideki Kato

Dr. Naotaka Hamasaki

AACC Staff:

Ms. Stefanie Kleinman (Scientific and Practice Affairs Specialist)

Dr. Loretta Doan (VP, Science, Policy and Global Affairs)

Minutes:

1. Financial statements from fourth quarter 2016 and first and second quarters 2017 were reviewed. The ICHCLR has a substantial balance in its account. There was agreement that a portion of the balance would be used to contribute to specific harmonization projects because that was the intent for which the contributions were originally made. Recommendations for supporting specific harmonization projects will be made by the HOG and approved by the Council.
2. The leadership of AACC and IFCC have agreed to transfer the secretariat function to the IFCC. The presidents of each organization will finalize the agreement at their meeting during the AACC annual meeting the week of July 31.

A motion was made by Dr. Song to transfer the secretariat for the ICHCLR from AACC to IFCC. The motion was seconded by Dr. Myers. The council members unanimously approved the motion. The ICHCLR will coordinate the transfer with the intent to have it completed by the end of 2017.

3. The Operating Procedures of the ICHCLR were revised to address the current operation of the ICHCLR as it has evolved since the Operating Procedures were

originally approved in 2014, and to incorporate the secretariat functions transition to IFCC. A first draft revision was completed and will be reviewed and further revised during subsequent conference calls.

4. A brief discussion of dues notifications for 2018 and recruiting new members to the ICHCLR will be continued by conference call meetings. The Operational Procedures need to be completed to have clarity regarding the member categories and dues for 2018.
5. A poll will be conducted to schedule conference calls at a frequency of 3-4 weeks for the balance of 2017.